



## Biosafety Clearing House Project - Phase III

Introduction to Management Centre/Registering Information Minsk 17-19 Sep 2018

## Session Objectives/Outcomes

#### **OBJECTIVES**

At the end of the session, participants should be able to:

- Register relevant information on BCH
- demonstrate clear understanding of the
  - required information that need to be provided/shared to stakeholders through the BCH-CP;
  - common formats of BCH records and their impact on the institutional processes for creating and registering BCH information and making biosafety related decisions (e.g. registering and publishing decisions); and
- •share and exchange experience and analyze as well the lessons learned in BCH management at national level.

#### **OUTCOME**

•Improved institutional expertise in registering BCH data for different categories of users







## Methodology



- Session Brief
- Presentation & Demonstration
- Hands-On Exercises

#### Time Alloted:

45 min + 75 minutes (Registering Information Presentation and Demonstration with Hands-On Exercises: Case Study 6, Case Study 17, Case Study 18)







#### Institutional Structure



In the framework of the Cartagena Protocol on Biosafety, two groups of users are considered for interacting with the Biosafety Clearing House (for national information):

- National Focal Point for the Biosafety ClearingHouse (NFP-BCH)
- National Authorized User (NAU)
- General Users







### **BCH vs BCH Training Website**

#### **BCH Website:**

http://bch.cbd.int

BCH Training Website: http://bchtraining.cbd.int

- •Training site helps in the learning & understanding of the process in registering BCH information
- •Similar to the real website but may have differences due to upgrading.

### **Management Centre**



- Data entry interface for registering, updating, deleting or correcting information
- Access restricted to the BCH NFPs and other authorized users
- Information must be validated by BCH-NFP or the CBD Secretariat
- Anyone can register







## Registering a BCH account



Registering a BCH account is necessary if the user:

- Needs to submit information to the BCH;
- Would like to receive notifications by Email; or
- Would like to participate in the online forums and/or other interactive events organized through the BCH





# Who can nominate National Focal Points and how?

- Registration: ONLY by the SCBD
- CPB-NFP: endorsed by CBD-NFP or direct expression of Government
- BCH-NFP: endorsed by CPB-NFP.
- Point of contact for Article 17 (Emergency Measures): endorsed BCH-NFP.







# National Information registering process

- NFP can register and publish new information
- NFP can create NAUs (e.g. from different National Competent Authorities)
- NAUs can introduce new information on the BCH – will go public once validated by NFP
- NFP & NAU work together to add / review / update information
- ONLY NFP PUBLISHES!!!







# Reference Information Registering process



- Registered users input new information and submit to publish
- SCBD reviews and publishes





### Registering new information

#### **Common Formats – Offline common formats:**

It is recommended to download offline common format, gather all required information, review, approve and then register using the online formats via the Management Centre

http://bch.cbd.int/resources/common-formats/











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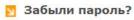




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# BCH Information Registering available training resources

- BCH training curricula (in BCH training materials)
- Manual MO06 "Registering Information in the BCH Central Portal (in BCH training materials)
- Manual MO07: Registering Data in the BCH Central Portal National Records (in BCH training materials)
- Manual MO04: Registering Data in the BCH Central Portal Reference Records,
- •BCH-II Project Webinars on "Using the BCH Management Centre to register national and reference information in the BCH" and "Registering Information in the Biosafety Clearing House: National Authorized Users Management" available at <a href="http://bch.cbd.int/help/UNEPGEFBCHII">http://bch.cbd.int/help/UNEPGEFBCHII</a> material.shtml
- Case studies (in BCH training materials)





